

Ngarala Public School P&C



2026 Term 3 P&C General Meeting

P&C General Meeting conducted in 2026 Term3.

When 03-09-2026 at 18:30

Location: School Library, School Library

Chairperson Chunxing Sun

Minute
taker Mariam Darestani

Present Asmara Asim , Neha Chopra , Mariam Darestani (Secretary), Kristine Datuin (Treasurer), Tamasyn Ross , Chunxing Sun (Vice President 1) , Cindy Tso

Apologies Derrin Brown , Derrin Brown

Minutes

1. Open Meeting

Meeting opened at 6.33pm

2. Acknowledge attendance and apologies

Darren, Mariam, Asmir

Decision

Kris moved, Tam second

3. Call for new members and to fill vacant positions

President - Neha Chopra

Vice President 1 - Katherine Sun

Vice President 2 - Casual Vacant

Treasurer - Kristine Datuin

Secretary - Mariam Darestani

Executive 1 - Asmara

Executive 2 - Derrin

Executive 3 - Tam

Executive 4 - Vacant

Executive 5 - Vacant

Executive 6 - Vacant

Membership online registration form

<https://forms.gle/pzGMfAAMq7iQjfmQ6>

Decision

Neha Chopra nominated as president and voted in by P&C. Kris moved. Cindy second.

Tasks

- ☒ Katherine to work with Neha to send paperwork and all financial etc
Assignee: Chunxing Sun
- ☒ P&C voted to give Neha access to finance (send this to bank)
Assignee: Chunxing Sun

4. Vice President's Report

Thanked past P&C for their input and hand over.

Mentioned events done so far - principle day, Fathers day Stall.

Excited to announce organising kids only Movie Night on 17th September.

Darren been working with council on traffic issues.

Miriam submitted grant with Bendigo bank - few questions came back through for Principle to action.

Thanked school staff for support and P&C asking for feedback from school.

[Vice_Presidents_Report-Term_3_2026.docx](#)

Decision

Cindy moved, Kris Second

5. Treasurer's Report

Two events since last meeting - Wear jersey Day \$200.54

Fathers day \$202.50 so far plus what gets sold on Friday.

Currently have \$10,849.03 in the bank waiting to be transferred to the school. Discuss what we need to save for future events/reserves.

Principle mentioned Fund raise money needs to go to new laptops (school invoices P&C).

Suggested to give \$7,000 to school now and keep \$4,000

P&C voted that \$7,000 be given to school this term.

Decision

Kris move, Katherine second

Tasks

- ☒ Kris to email school to asking for invoice for \$7,000 to be given to the school
Assignee: Jia Bi

6. Principal's Report

NAPLAN results - Year 3 is data from kids who existed at Ngarala since Kindy. Results show students from Ngarala have more growth from year 5 - year 7.

Principle thanked P&C for present from principle day

Current 424 students need to maintain numbers till 2028 before we executive entitlement. Asking if we can be rapid growing school to get entitlement straight away. We get enough teachers for all kids but asking for extra executive

Expected numbers for 2027 are 422.

Staff changes/update - Miss Saunders on leave back on Monday. Mrs Jennings finishes with us on Tuesday to go have her baby. Miss Lo dropping down to 3 days a week, Miss Georgia joining. New GA filling in while current GA on leave.

Maintaince - emergency lighting continue department is looking for company to get it fixed. More intercom issues this has been logged and fixed. Trees cut down end of last term.

Finances - voluntary fund 46% students paid.

Zing - grant has been applied to cover term 4 Zing. Currently 142 kids not paid for Zing.

Happenings since last meeting:

Hearing tests - 112 students, 11 failed and all recieveing treatment. Every year hearing test will be offered.

Athletics carnival and zone carnival

Education week open day

Book week parade - book week fair \$1799 profit

Stage one excursion to Field of Mars

Spelling Bee final

Math challenge - 60 kids registered

Premier sporting challenge completed

Premiers reading challenge currently happening - 7 children have completed and 25 have registered.

Premiers Debating challenge - great wins but no regional final this year

Hip Hop estieford - trophy for most entertaining to stage two.

Two successful camps for stage 2 (Milson Island) and stage 3 (Canberra).

Operation Art Competition - completed all kids have voted and finalising the awards

SRC badges handed out

Events to come:

Epping Music Festival

Term 4 day one is staff development - students are back Tuesday 13th October.

Tasks

- ✓ Katherine to send out NAPLAN results to parent groups
Assignee: Chunxing Sun
- ✓ P&C to retalk about asking parents to push for voluntary fund payment, include payment for Zing
Assignee: Chunxing Sun

7. Upcoming events and set the budget

Term 3

- 17th Sep - Kids only movie night - \$1000 - all agreed on budget

Term 4

- Date tbc 19th Nov - Glow disco - \$1500 - all agreed on budget
- Task finishes at 6pm. Starting at 6.15pm. Can talk to TASK about going in early to start decorating. Kids lining up at 6pm let in at 6.15pm start.
 - Suggest to split into two days? Discussion to split into two K-2 years then 3-6 years
- 04/12 - crazy sock day for gold coin donation

Decision

Kris moved, Tam second.

Tasks

- ✓ P&C to discuss splitting disco into two sections K-2 and 3-6

8. General Business

- Move some money to school. School decides what they want. DONE
- Can school provide a place so that P&C can put up a board permanently?
 - Use the digital board, send image to Bek.
- With the Bendigo bank grant, there're further questions from bank. Can Bek please help answer those questions?
 - Bek has submitted paperwork with the department, waiting for the form that needs to be completed.
- We're updating our sponsorship package.
 - Want to know if any type of business that the school wants to avoid to have as a sponsor
 - Nothing controversial
 - What the school can support or provide in return for the sponsor
 - Can only be long term P&C partner, not with the school. Can be on P&C posters as a P&C sponsor.
- Follow up on the traffic control. Basically, we're trying to get the Council traffic team to agree to support us with the following change
 - Bek met with council and there is no give, council will do no extra signage or road painting. They have only created posters of what drivers can do.
 - P&C can put in application for lolly pop person but issue is traffic.
 - School is happy for Darren to keep trying but Bek has not gotten anything from them. Principle will keep supporting.
 - not kiss and drop parents its the none kiss and drop parents doing wrong thing.
- We received feedback from parents to suggest setting up a shade for the playground. Want to see if the school wants that. If yes, P&C can try to see how to get the funding.
 - Department has strict rules for maintenance cost.

Decision

Katherine moved, Tam second.

Tasks

- ✓ Send posters to Bek for digital board
Assignee: Chunxing Sun
- ✓ Follow up crossing on Edenlee Road
Assignee: Darren
- ✓ P&C to do some research into shade cloths
Assignee: Chunxing Sun

9. Approval of Signatories (Removal and Addition)

It is resolved that P&C Association endorse President (Neha Chopra), as the authorised Officers to operate the P&C Association Bank Accounts.

It was resolved that the P&C Association remove (Amy Nhieu) as authorised Office Bearers to operate P&C Association Bank Account

Decision

Katherine moved, Tam second

10. Set date for next P&C meeting

Thursday 26th November 6.30pm

11. Meeting close

7.43pm

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of 2026 Term 3 P&C General Meeting on 03-09-2026

Summary of Matters Arising

Decisions

Item	Decision
2.	Kris moved, Tam second
3.	Neha Chopra nominated as president and voted in by P&C. Kris moved. Cindy second.
4.	Cindy moved, Kris Second
5.	Kris move, Katherine second
7.	Kris moved, Tam second.
8.	Katherine moved, Tam second.
9.	Katherine moved, Tam second

Tasks

Item	Task	Assigned to	Due date
3.	Katherine to work with Neha to send paperwork and all financial etc	Chunxing Sun	
3.	P&C voted to give Neha access to finance (send this to bank)	Chunxing Sun	
5.	Kris to email school to asking for invoice for \$7,000 to be given to the school	Jia Bi	
6.	Katherine to send out NAPLAN results to parent groups	Chunxing Sun	
6.	P&C to retalk about asking parents to push for voluntary fund payment, include payment for Zing	Chunxing Sun	
7.	P&C to discuss splitting disco into two sections K-2 and 3-6		
8.	Send posters to Bek for digital board	Chunxing Sun	
8.	Follow up crossing on Edenlee Road	Darren	
8.	P&C to do some research into shade cloths	Chunxing Sun	

Summary of Attachments

Attachments

Item	File Name
4.	Vice_Presidents_Report-Term_3_2026.docx

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [2026 Term 3 P&C General Meeting](#)